

# **BYLAWS OF IDAHO HAY & FORAGE ASSOCIATION, INC.**

## **ARTICLE I NAME**

The name of this association shall be the "Idaho Hay & Forage Association, Inc."

## **ARTICLE II PRINCIPLE PURPOSE**

The purpose of the Idaho Hay & Forage Association, Inc. is to promote the welfare of the hay and forage industry in the State of Idaho.

## **ARTICLE III OBJECTIVES**

1. Develop a coordinated, unified, statewide hay and forage program.
2. Establish a uniform grading system for all hay and forage marketed in the State of Idaho.
3. Acquire, preserve and disseminate useful information pertinent to the hay and forage industry.
4. Develop an Idaho State Hay and Forage Directory for the purpose of promoting the hay and forage industry both in and out of the State of Idaho.
5. Encourage research, testing and educational programs for the benefit of the Idaho hay and forage industry.
6. Be actively involved in all legislative matters pertaining to the hay and forage industry.

## **ARTICLE IV MEMBERSHIP AND DUES**

Section 1. **REGULAR MEMBERSHIP:** The Idaho Hay & Forage Association shall be open to persons, partnerships and corporations engaged in the production of hay and/or forage in Idaho. Regular members, if current in their payment of dues, shall be entitled to one vote. Annual dues will be set by the board of directors.

Section 2. **ASSOCIATE MEMBERSHIP:** Businesses and corporations not involved in the production of hay and/or forage, but associated with the industry, may join the Idaho Hay & Forage Association as associate members. The board of directors will set annual dues and associate members do not hold voting privileges in the association.

Section 3. Associate members may contribute any amount in excess of their annual membership dues that they wish each year. Contributions in excess of annual membership dues will be placed in a special fund that can only be allocated by the board of directors for education and/or research.

## **ARTICLE V BOARD AND OFFICERS**

Section 1. **BOARD OF DIRECTORS:**

- a. The business of this association shall be governed and guided by a board of directors of not less than five (5) not more than fifteen (15).

- b. Members of the board must be current association members. Board members shall be elected for two (2) year terms by membership at the annual meeting. The elections will be staggered so that not all terms expire in the same year.
- c. The board shall be elected from the membership-at-large.
- d. The University of Idaho College of Agricultural and Life Sciences and the Idaho State Department of Agriculture will be invited to submit the name of an individual to serve as an ex-officio member of the board. These members will serve for a two (2) year term.
- e. The chairman of the Idaho Farm Bureau Federation Hay and Forage Commodity Committee may be invited to serve as a board member with voting privileges. The appointment will be for a term of one year.
- f. The vendors displaying at the IHFA Annual Meeting will meet and submit up to three (3) names to the board of directors for consideration of an industry representative to be appointed to the board of directors. The names submitted must be residents of Idaho. The appointment will be for a term of one year. The industry representative will have voting privileges on the board.
- g. The board of directors shall meet immediately following the annual meeting and elect the president, vice president, secretary and treasurer.
- h. Vacancies on the board of directors may be appointed by the board until the next annual meeting.
- i. The board of directors shall have the power to appoint or hire one or more qualified persons as it deems necessary for the operation of the association.
- j. For the board to conduct business at any called meeting, a simple majority of the elected board of directors must be present. Any action of the board must be approved by a majority of those present at said meeting.
- k. A board member who is going to be absent from a board meeting must notify the IHFA office in advance of the meeting. A board member missing two consecutive meetings of the IHFA Board of Directors without being listed as absent and excused will be eligible for replacement by the remaining board of director members.

Section 2. POWERS: The board of directors is empowered to develop and enter into contracts in connection with the purpose of this association. The board of directors shall oversee all Association finances.

Section 3. OFFICERS:

- a. The officers of the board shall be: president, vice president, secretary and treasurer and other officers, as deemed necessary. These officers shall be members of the board of directors of the association. These officers shall hold until their successors are duly elected.
- b. Duties of the officers elected by this association's board of directors shall be established by board policy and updated by said board as needed.
- c. The president shall serve for a one-year term. This office shall be filled by a member of the board who has served for at least one year. Should the office of president become vacant prior to the end of the term, the board of directors shall elect a president to serve the remainder of the term until the next annual meeting of the association.
- d. Any other vacancy in the officers of the association shall be appointed by the board of directors for the remainder of said officer's term.
- e. The two offices of secretary and treasurer may be combined into one office of secretary-treasurer at the discretion of the board of directors.

Section 4. SALARIES:

- a. No officers or director of the association shall be entitled to any salary.
- b. The expenses for board of directors who are involved in representation of the association will be reimbursed at the established rate and with prior board authorization.

Section 5. EXECUTIVE COMMITTEE:

- a. The executive committee shall consist of the president, vice president, secretary and treasurer.

- b. By majority vote of the board of directors, the affairs or business of the association may be conducted by the executive committee.

ARTICLE VI  
MEETINGS

Section 1. An annual meeting of the association shall be held each year, the location and date to be determined by the board of directors, with prior notice given to all Idaho hay and forage producers.

Section 2. The board of directors shall have the right to call a special meeting at any time, or twenty-five (25) percent of the members may file a petition with the president and/or secretary stating the specific business to be brought before the association and request a special meeting at any time. Such meetings shall be called by the president and the secretary.

Section 3. Notice of all membership meetings, together with a statement of the purposes for said meetings, shall be mailed to each member at least ten (10) days prior to the meeting.

Section 4. The board of directors shall have the power to set board meetings as needed. Special meetings of the board of directors shall be held upon call of the president or upon written request of a majority of the directors.

Section 5. At all meetings of the association, the following order of business shall be observed so far as consistent with the purposes of the meeting:

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|----------------------------|--------------------------|
| 1. Call to Order           | 6. Election of Directors |
| 2. Reading of Minutes      | 7. Unfinished Business   |
| 3. Report of the President | 8. New Business          |
| 4. Report of the Treasurer | 9. Adjournment           |
| 5. Report of the Secretary |                          |

ARTICLE VII  
AMENDMENTS

The by-laws may be amended by a majority vote of the current members present at any regular or special meeting of the association provided that the nature and intent of the amendment(s) has been stated in a letter to the membership, or in the official bulletin of the association, at least ten (10) days prior to the date of the meetings.

The foregoing by-laws are approved and written into the minutes of the Idaho Hay & Forage Association, Inc. on this, the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Secretary \_\_\_\_\_

ATTEST:

President \_\_\_\_\_

Vice President \_\_\_\_\_

Amended January 29, 1998, Annual Meeting – Twin Falls, Idaho  
Amended March 3, 2000, Annual Meeting – Twin Falls, Idaho  
Amended February 24, 2004, Annual Meeting – Twin Falls, Idaho  
Amended February 28, 2006, Annual Meeting – Twin Falls, Idaho  
Amended February 16, 2010, Annual Meeting – Burley, Idaho  
Amended February 22, 2011, Annual Meeting – Burley, Idaho  
Amended December 20, 2013, Board of Directors – Twin Falls, Idaho